# Depot. Different Consumer, Technology &

## **Office Depot, Inc.**

Baird's 2020 Global **Services Conference** 

Tim Perrott – VP, IR June 4, 2020

## Safe Harbor Statement

The Private Securities Litigation Reform Act of 1995, as amended, (the "Act") provides protection from liability in private lawsuits for "forward-looking" statements made by public companies under certain circumstances, provided that the public company discloses with specificity the risk factors that may impact its future results. The company wants to take advantage of the "safe harbor" provisions of the Act. Certain statements made during this presentation are forward-looking statements under the Act. Except for historical financial and business performance information, statements made during this presentation should be considered forward-looking as referred to in the Act. Much of the information that looks towards future performance of the company is based on various factors and important assumptions about future events that may or may not actually come true, including the impacts on our business due to the unknown severity and duration of the COVID-19 outbreak. As a result, operations and financial results in the future could differ materially and substantially from those discussed in the forward-looking statements made during this presentation. Certain risks and uncertainties are detailed from time to time in the company's filings with the United States Securities and Exchange Commission ("SEC"). You are strongly urged to review all such filings for a more detailed discussion of such risks and uncertainties. The company's SEC filings are available at no charge at www.sec.gov and at the company's website at investor.officedepot.com.

During portions of today's presentation, the company may refer to results which are non-GAAP numbers. A reconciliation of GAAP to non-GAAP financial measures is available on the Office Depot website at investor.officedepot.com. These measures exclude charges or credits not indicative of core operations and the tax effects of these items, which may include but not be limited to merger integration, restructuring, acquisition costs, asset impairments and executive transition costs. The exact amount of these charges or credits are not currently determinable but may be significant. Accordingly, the company is unable to provide GAAP measures or equivalent reconciliations from GAAP to non-GAAP for these financial measures.



# **Investing in Growth & Driving B2B**

## A Leading B2B Integrated Distribution Company Providing Business Services and Supplies, Products & Technology Solutions

#### B2B-focused Business

- Global sourcing; extensive supply chain and distribution network
- ~10M business customers and over 200K large enterprise accounts
- Expanding product and service categories PPE, Cleaning and Breakroom, Technology, Services

#### Drive Low Cost Business Model

- Restructuring plan and BAP; Operational improvements; Retail footprint optimization
- Additional resources to invest in B2B growth

#### Expand Product and Service offerings

• Drive adjacencies; Grow CompuCom; Capture cross-selling opportunities; Supply Chain as a service

#### Leverage Valuable Asset Base and Extensive Market Reach

Proven distribution assets; Supply Chain; Business customer base and market reach

#### Remain Shareholder Focused

**Depot**.Differen

Restructuring plan; Corporate holding company reorganization

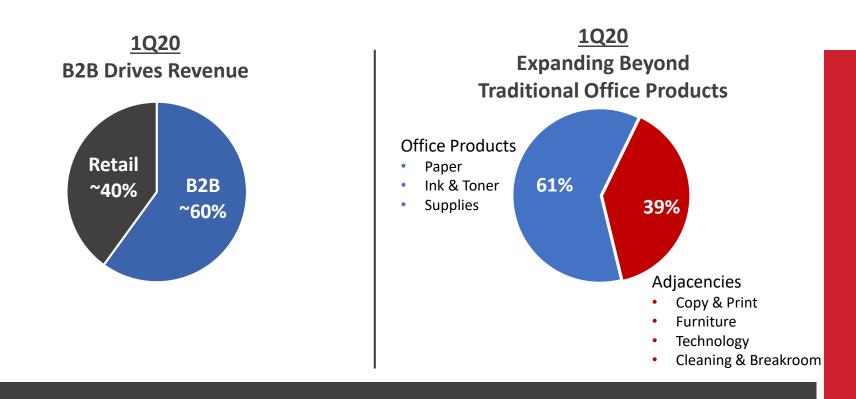
#### POSITIONED TO DRIVE SHAREHOLDER VALUE

## **Strong Market Presence & Reach**





# Serving B2B Customers/Expanding Value Proposition

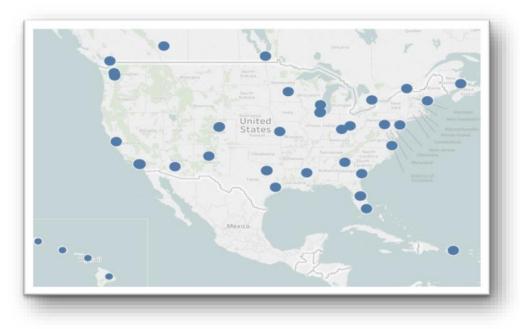


#### **Driving Next Phase of Growth**

- Value proposition for customers evolving; Adjacency growth; PPE
- Targeted growth approach to improve sales efficiency and enhance value proposition
- Expand distribution presence and increase business customer base
- Leverage powerful combination with CompuCom

**Depot**.Different

## **Unique Supply Chain & Distribution Network**



- ✓ ~20<sup>th</sup> largest in U.S.
- ✓ 98.5% -- US population delivered next day
- Desktop delivery capability
- ~ 40 distribution centers

Depot.Different

- Over 9 million sq. ft. of space
- Dedicated fleet of over 1000 vehicles

#### **Investments**

- New tools, visibility & optimization
- Expanded distribution reach
- ✓ Non-traditional use opportunities

# Well Positioned to Navigate Crisis

Strong Balance Sheet	\$ \$1.7 B Available Liquidity	\$842 M In Cash	~\$200MNet Cash	Credit Facility Extended to 2025
Low Cost Business Model/ Conserve Cash	<ul> <li>Term loan paydown expected to result in ~\$90 million in annual savings</li> <li>Low cost business model approach/variable cost model</li> <li>Temporarily suspending share buybacks and quarterly dividend</li> </ul>			
Pursue Growth Opportunities	<ul> <li>Global sourcing/supply chain: essential products; PPE</li> <li>Support work-from-home and learn-from-home opportunities</li> <li>CompuCom well positioned to support distributed work forces</li> <li>Expand value proposition to customers</li> </ul>			
Strategic Plan On-Track	<ul> <li>Continued focus on growing B2B; wider range of products; services</li> <li>Board approved holding company reorganization to be completed by end of 2Q20</li> </ul>			



# Accelerating B2B Pivot/Driving Low Cost Model

## **Restructuring Plan – Leaner organization; Increasing B2B focus**

- 3.5 year plan
- Drives low cost business model and accelerates B2B pivot
- Improves competitiveness on B2B platform; Reduces retail exposure
- Contemplates accelerated retail store and distribution facility consolidations
- Anticipates approximately \$860M in net savings by the end of 2023

## **Business Acceleration Program (BAP)**

- Announced in May 2019; Company-wide profit improvement plan
- Leaner/more competitive enterprise; Cost discipline; Future growth
- Drive cost efficiencies; Enhance service delivery; Enable investment for future growth
- Expected annual run-rate cost savings of at least <u>\$100 million at maturity</u>

## **Holding Company Reorganization**

- Simplifies legal and tax structure
- Improves operating asset alignment
- Increases operational flexibility



# **Balance Sheet / Cash Flow Highlights\***

	• Total available liquidity of approximately \$1.7 billion at end of 1Q20	
Net Cash Position	<ul> <li>\$842 million in cash and cash equivalents</li> </ul>	
Net Cash Position	<ul> <li>\$851 million available credit under asset-based lending facility</li> </ul>	
	Total debt of \$652 million	
Definenced ADI	New \$1.3 billion asset-based credit facility matures April 2025	
Refinanced ABL Subsequent to	<ul> <li>Retired the Term Loan Credit Agreement due 2022 ("term loan")</li> </ul>	
Quarter	<ul> <li>Expected savings of approximately \$14 million in annual cash interest expense and \$75 million in required annual amortization payments</li> </ul>	
	<ul> <li>Operating cash flow of \$188 million in 1Q20 and included cash outflows related to:</li> </ul>	
Operating Cash Flow	<ul> <li>\$10 million in restructuring costs, primarily associated with the BAP</li> </ul>	
	<ul> <li>\$4 million in acquisition and integration-related costs</li> </ul>	
	Capital expenditures of \$25 million in 1Q20	
Capital Expenditures & Other	Investments in services platform, distribution network, eCommerce	
a other	<ul> <li>Business Acceleration Program cash expenditures of \$10 million</li> </ul>	
Adjusted Free Cash Flow*	<ul> <li>Adjusted Free Cash Flow of \$173 million</li> </ul>	



\* Balance sheet and cash flow financial measures are for continuing operations only; Free Cash Flow is a non-GAAP financial measure and is defined as cash flows from operating activities less capital expenditures. A reconciliation of GAAP to non-GAAP financial measures can be found at investor.officedepot.com. Adjusted Free Cash Flow excludes cash changes associated with the Company's Business Acceleration Program of \$10 million in the first quarter of 2020.

# **Committed to Driving Long-Term Value**

- Drive B2B and Low Cost Business Model
- Expand B2B Platform and Value Proposition to Customers
- Leverage Valuable Asset Base
- Remain Shareholder Focused

## POSITIONED TO DRIVE SHAREHOLDER VALUE

